



Application form for projects

I. Details about the project

1.1 Address details of the project

Name of the project	
Name of the contact person	
Address of the project	
Postal code/mailbox	
City	
District	
Telephone	
E-mail address	
Country	

1.2 Give a short description about the project:

1.3.1 How many persons, of which ages are making use of your project?

1.3.2 How many staff is working at your project?

1.4 How many books of which categories does your project need, and why?

Categories overview;

Category A: Reading books for ages 0-5
Category B: Reading books for ages 5-12
Category C: Reading books for ages 12-18
Category D: Reading books for adults
Category E: Educational books (Please specify ages)
Category I: Informative books (Please specify ages)

II. The cooperation with Read to Grow.

2.1.1 About the signing of an agreement when you receive the books.

The books, which you will receive for your project, at no cost after approval, are a gift from the heart from many children and adults. Read to Grow, its donors and all people concerned would like to see that these books are handled properly and with care. That is why Read to Grow asks you to sign this agreement upon receipt of the books for your project. With your signature, you declare that your organization will meet all the criteria stated below.

- Your organization will send a letter confirming the receipt of books, signed by the local management of the project (for instance: a signature of the director of the school which has received the books).
- In addition, your organization will send a minimum of 5 pictures, still or live, showing the books and the receivers. Read to Grow is authorized to use this material to illustrate to those concerned, what actually happens with the books.
- Your organization will see to it that, under no circumstance, the books fall into the hands of a commercial party.
- Your organization will see to it that the books are handled properly and are placed in a separate area in bookcases.
- Your organization will see to it that the books are, as much as possible, accessible to the target group. In case the books cannot be loaned, a reading area must be provided for with tables and chairs.
- Your organization will see to it that the books will not be loaned in case there is a risk that they will not be returned.
- Your organization takes care of the transport of the books from the Netherlands to your project. If you cannot organize it, please take contact with a Dutch NGO to organize this for you.

Read to Grow will only continue its cooperation with your organization when you are able to show, after arrival of the books, that your organization has met all of the above-mentioned criteria.

2.1.2 Did you read the above text at point 2.2.1 and do you agree?

Yes/no*

III. Your questions and comments.

3. You may write down your questions and comments about this form and/or the cooperation with Read to Grow.

Because of investments in new book boxes which we do for a well protection and stapling of the books, we need to ask for a contribution of 10 euro as a start till a maximum of 5 book boxes. For each next book box we are asking 2 euro per book box. Please take care of this when you come and collect the books. The books stay a free gift.

IV. Signing

Hereby you make clear that you have filled in this form truthfully.

Date

.....

Place

.....

Signed,

Name of the representative in block letters: